



## Promotion and Tenure

The entire University will be using the online promotion and tenure (OPT) system for the 2013-14 cycle. All faculty candidates in the COM going up for promotion and/or tenure will use the online system. Faculty who will be reviewing files will also use OPT to access candidate packets. OPT is a work-flow system in MyUFL that gives candidates access to their packets and updates progress through the system, from selection of a waiver option through the University-level review. Complete information and instructional materials are now available at <http://www.hr.ufl.edu/training/myUFL/toolkits/opt.asp>. College information is also posted on the faculty affairs website. The OPT will **auto-populate** the nominee **cover sheet**, your **educational background**, the **year tenure was awarded**, **teaching evaluations** for all student courses (housestaff and fellow evaluations must still be obtained through your Department and New Innovations), and **Graduate Committee Activities**. There is a feature that allows publication entry that will format each citation correctly for the packet. You may use this feature as a way to build your packet over time even if you are not submitting a packet this year and you may use an assistant (or willing family member) to help you upload each of these.

In addition to the College level "Working Workshops" held in March, **training for the new on-line system will be offered on Tuesday, April 16, 2013 from 2:30 -4:30 pm** at the Health Science Center in the Computer Lab Room C3-13 for all interested Faculty Candidates. This session will cover the steps and levels involved in creating, submitting and transporting a promotion and tenure packet through the OPT online system with direct hands-on training. The seminar will be presented by Dr. Angel Kwolek-Folland and Janet Malphurs from the Office of the Provost.

[Please click here to register for the workshop via the AHC Training website.](#)

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## Join us at the COM Faculty Appreciation Reception

The annual COM Faculty Appreciation Reception will be held **Monday, April 15, 2013 from 6:00 – 8:00 pm** at the President's House on campus. Plan to attend to celebrate award winners in Research, Education, Lifetime Achievement and Clinical Excellence, along with those completing milestone years of service. If you haven't yet responded,

click on the link -- <http://facultyaffairs.med.ufl.edu/2012/01/23/faculty-appreciation-reception-april-15-2013/>

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## Call for Applications: UF Leadership Development Programs

UF offers two highly regarded campus-wide leadership development programs that will begin in the fall of 2013 and run through May 2014. Applications are due April 30, 2013.

### **UF Academy**

Entering its 11th year, the UF Academy was created for emerging leaders at our university. Designed for exempt employees up to and including the director level, as well as interested faculty, the UF Academy prepares employees for higher-level responsibilities at the University of Florida. The program meets over the course of the year, with an approximate time commitment of 8 hours per month. There is no fee for this program.

### **Advanced Leadership for Academics and Professionals**

Designed in cooperation with UF's Office of the Provost and Faculty Senate, Advanced Leadership for Academics and Professionals is a program designed for faculty and professionals in leadership positions at our institution as a way to support their ongoing development. Participants meet 6 times—1 to 2 days each time (see the 2013-2014 schedule at <http://www.hr.ufl.edu/training/leadership/alap.asp>). The program includes two tracks—one for academic leaders and the other for administrative professionals (assistant director and above). Approximately 20 faculty and professionals (10 per track) are selected each year via a competitive application process. There is a \$1,000 fee for this program. All materials (including a 360-degree evaluation pre- and post-program), facilitation fees and meals are included with no additional travel needed for those who work in Gainesville. For COM faculty, the Dean's office may be able to support your participation by covering the program cost. Contact Dr. Limacher if interested.

For more information, please contact UF Training and Organizational Development at [training@ufl.edu](mailto:training@ufl.edu) or visit <http://www.hr.ufl.edu/training/leadership>.

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## Did You Miss – the April 10 Faculty Development Seminar?

Lisa Merlo-Greene, PhD presented, "**Recognizing and Responding to Disruptive/Distressed Colleagues.**" **View her presentation and discussion at** <http://facultyaffairs.med.ufl.edu/upcoming-events/faculty-development-seminar-series>

</professional-development/seminar-presentations/>

Many previous seminars are posted at this site. Take advantage of these opportunities for professional growth.

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## Alachua County Medical Society Family Picnic

If you haven't heard, the First Annual Family Picnic on Saturday, April 13, 2013 has been cancelled. More information about a rescheduling of this event will be coming from the ACMS. Contact [acmsadmin@bellsouth.net](mailto:acmsadmin@bellsouth.net) with any questions.

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## Save the Date: 2013 Technology Symposium April 29th - May 3rd

The 2013 Technology Symposium will provide a variety of sessions for faculty and staff who are developing/applying innovative technologies to improve learning. The emphasis of these sessions is on applicable tools and resources that can be utilized in different learning environments. The symposium will be **April 29th - May 3rd in the Communicore Building.**

[Click here for registration details on the available sessions.](#)

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## You may be interested in:

**Cultivating the Mentoring Relationship with Graduate Students:  
A Conversation with Dr. Marianne Schmink**

**3 p.m. April 15, 2013**

**Smathers Library East Room 1A**

The session is part of a faculty professional development session on mentoring. To register, please go to <http://conversationswithfaculty.eventbrite.com/>

Light hors d'oeuvres and beverages will be offered at 3:00 p.m. followed by Dr. Schmink's presentation and subsequent conversation with faculty.

**Collaborating with Strangers on Sex & Gender Differences in Health** will connect UF

faculty, administrators, post-docs, grad and undergrad students during a series of 3-minute speed-meetings. You'll walk away with more resources, solutions and creative ideas than you could have ever imagined.

When: Tuesday, April 30, 2013, 3 p.m. to 5 p.m.

Where: McKnight Brain Institute, Room LG-110A/B

Who: Open to all UF faculty, administrators, post-docs, graduate and undergraduate students

Refreshments will be served.

To get more information and register, click here: <http://blogs.uflib.ufl.edu/news/2013/04/05/collaborating-with-strangers-on-sex-and-gender-differences-in-health/>.

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## Contact

Let us know about news, awards and activities of our faculty so we can share the good news. Contact us for additional information about any items in the newsletter or any other issues:

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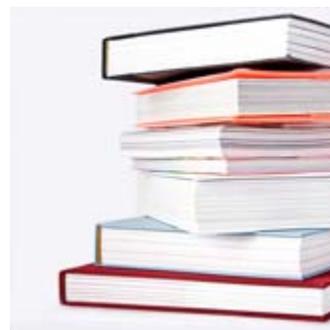
[Marian.Limacher@medicine.ufl.edu](mailto:Marian.Limacher@medicine.ufl.edu)

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### UF Faculty Senate Nominations Open

The COM Gainesville campus needs your



### Upcoming Educational & Professional Development Seminars:

representation at the UF Faculty Senate. The COM Faculty Council and Dean Good are seeking nominations to fill **8 open Senate seats** (of 19).

Senate terms are for 3 years and at a minimum, require attendance at the 9 monthly senate meeting on Thursday afternoons 3-5 pm.

We need nominations over the next 2 weeks. Please nominate your colleagues or yourself. Current senators, who have only served one term, may run for a second term. Nominations can be sent to COM faculty Council President ([quillen@ufl.edu](mailto:quillen@ufl.edu)). We will accept nominations for the next 2 weeks (Deadline April 24, 2013) and then you will receive instructions by email for the election

**Next meeting, Tuesday, May 7, 2013**

### **"Microskills for Clinical Teaching"**

Presented by Maureen Novak, M.D. and Gwen Lombard, Ph.D., R.N.

April 17, 4:00 - 5:30 pm  
Communicore Building, Room C2-033

[Click here to register for this seminar](#)

**Note:** These seminars will be video-conferenced to the Deal Board Room and the Aetna Conference Room.

### **"Self-assessment in Medical Education"**

Presented by Casey White, Ph.D.

May 15, 2013, 4:00pm – 5:30pm,  
Communicore Building, Room C2-33

[Click here to register for this seminar](#)

**Note:** These seminars will be video-conferenced to the Deal Board Room and the Aetna Conference Room.

**"Searching and Evaluating the Medical Education Literature"** Presented by Erik Black, Ph.D. and Mary Edwards, Ed.D.

June 19, 2013, 4:00pm – 5:30pm,  
Communicore Building, Room C2-33

[Click here to register for this seminar](#)

**Note:** These seminars will be video-conferenced to the Deal Board Room and the Aetna Conference Room.

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