College of Medicine - 2019
Annual Mentor Assessment for Assistant Professors

NAME: ___________________________ DEPT.: ___________________________

1. ASSIGNED DEPARTMENTAL ACTIVITIES SINCE UF EMPLOYMENT (EXPAND TABLE AS NEEDED – NOTE TABLE REFLECTS ACTUAL EFFORT AND SHOULD NOT REPRESENT REVENUE SOURCES)
   (Include VA effort within the total for each category. Columns must add to 100%, unless total FTE is lower. Include leadership positions within the first 3 mission categories when applicable and not in service, e.g. clinic medical director is a patient care activity.)

<table>
<thead>
<tr>
<th></th>
<th>2018-19</th>
<th>2017-18</th>
<th>2016-17</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Patient Care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service**</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

** Service describes effort related to department, college, university committees and leadership as well as service to the profession in professional societies and advisory groups. Provide any needed explanations below the table.

2. SUMMARY OF SCHOLARLY ACTIVITIES – SINCE PREVIOUS REPORT (COVERING 2017-18) OR SINCE HIRE (IF HIRED WITHIN PAST 12 MONTHS)

   Original publications-senior authorship/peer-reviewed journals   Number___________
   Other peer-reviewed publications                                 Number___________
   Publications/Non-Refereed                                        Number___________
   Books, Sole Author                                               Number___________
   Books, Co-Authored                                               Number___________
   Books, Edited (Editor, Co-editor)                                Number___________
   Books, Contributor of Chapter(s)                                Number___________
   Review Articles                                                  Number___________
   Case Reports                                                     Number___________

   Publications Submitted but not yet published                    Number___________

   National Review Panels                                          Number___________
       (Editorial Boards)                                            Number___________
       (Study Sections)                                             Number___________
       (Other)                                                      Number___________

   Presentation of work                                            Number___________
       (Regional Meetings)                                         Number___________
       (National meetings)                                         Number___________
Program Development—Development of courses or didactic programs, team or quality programs for clinical care, etc.

List of External Funding <Year> to <Year> (list current funding)

<table>
<thead>
<tr>
<th>Role*</th>
<th>Agency</th>
<th>Grant Title &amp; Dates</th>
<th>Total Award</th>
<th>Candidate Allocation (Amount)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

*list for PI, co-PI, senior personnel, investigator or sponsor

For each grant, provide a one sentence description of the program. Indicate specific activity provided.

3. TEACHING ACCOMPLISHMENTS—Summarize student and trainee evaluations (obtain from online Promotion and Tenure packet – OPT for student evaluations, and New Innovations for trainee evaluations. Include faculty rating compared to Departmental Average when available. List any awards, indicate invited presentations, and directorship of courses. Educational Portfolio may be inserted after summary of teaching evaluations...

<table>
<thead>
<tr>
<th>Overall Ratings</th>
<th>Student evaluations</th>
<th>Resident evaluations</th>
<th>Fellow evaluations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Average</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department Average</td>
<td></td>
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</tbody>
</table>

Include a summary of at least one peer evaluation of teaching.

4. CLINICAL DOCUMENTATION—Productivity, quality of care, improvements in care, new techniques, procedures or clinical approaches. Clinical Portfolio may be inserted.

<table>
<thead>
<tr>
<th>Year</th>
<th>Clinical Productivity (expand table as needed, delete if not applicable)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Year</td>
</tr>
<tr>
<td>Patient Care FTE</td>
<td></td>
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<tr>
<td>Target Patient Care RVUs</td>
<td></td>
</tr>
<tr>
<td>Actual Patient Care RVUs</td>
<td></td>
</tr>
</tbody>
</table>
5. DEMONSTRATION OF LEADERSHIP/SERVICE— Describe contributions in education, clinical service and local, state and national organizations as well as to the College of Medicine, VA, or Clinical Practice.

6. ACADEMIC PROGRESS—MENTOR’S ASSESSMENT
Summarize your findings specifically mentioning the strengths and weaknesses of the faculty member’s record and whether the faculty member is tracking appropriately to meet criteria for promotion as outlined in the University of Florida and College of Medicine Tenure and Promotion and Guidelines.

Recommended course of action to improve the faculty member’s record.

____________________________________  ______________  __________
Mentor Name                        Date
College of Medicine
Mentoring Program
Annual Assessment for Assistant Professors
2019 Confirmation Form

NAME: ___________________________

DEPT.: __________________________

The purpose of this form is to document that consultation assessing the faculty member’s progress toward promotion has occurred.

__________________________________________
Faculty Member                                                      Date

__________________________________________
Mentor                                                                     Date

__________________________________________
Department Chair                                                    Date

This form should be forwarded to the Office of Faculty Affairs and Professional Development, M100, PO Box 100215 along with the faculty member’s annual evaluation.
Revised 02/19