

TENURE AND PROMOTION TIMELINE

2022 – 2023

Spring, 2022	Potential candidates meet with Department Chair to determine readiness for promotion
April 4, 2022	Provost Department Administrators' Zoom Meeting
June 10, 2022	List of nominees form due from departments (https://facultyaffairs.med.ufl.edu/faculty-resources/tenure-promotion/college-of-medicine-tenure-and-promotion-nominee-form/)
June 17, 2022	Chairs send out letters to Reviewers (<i>note template and instructions</i>), includes candidate's preliminary packet
July-August 2022	Candidate's packet reviewed by Departmental Administrator for formatting
August 5, 2022	Deadline to submit candidate's packet (minus letters) to hamleen@ul.edu for formatting review
August 12, 2022	Reviewers' letters received by Chair
August 2022	Department Administrator reviews packet before faculty member certifies as final
August 31, 2022	Faculty member certifies packet as final
September 16, 2022	Department deadline for completion of Departmental process <ul style="list-style-type: none"> • Departmental assessment by eligible faculty • Chair completes his/her letter • Implement 10 Day Rule) [The chair/director must provide candidates with a copy of her/his letter by uploading the letter into the OPT system. The candidate has 10 days thereafter to submit a written response if s/he chooses to do so by uploading the response in the OPT system.]
September 30, 2022	Completed packets certified by Departmental Administrator, due online for access by College Office of Faculty Affairs
October - November, 2022	Tenure Track Committee Meetings Mission Track Committee Meetings
December, 2022	College Committee Assessments to Candidates and Department Chairs
January 2023	Dean's Letter to Candidates and Department Chairs [The candidate has 10 days to request a meeting with the dean or to submit a written response by uploading it into the OPT system. Any such response shall become part of the packet.]
January 15, 2023	Packets due online for review in UF Office of Academic Affairs, Tigert Hall
March-May, 2023	Academic Personnel Board reviews all packets
June, 2023	President of the University notifies Deans of his decision on nominees
July, 2023	Board of Trustees notifies Deans of decision on tenure